

November 5, 2015
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were committee chair Frank Geltner, committee members Ken Spencer, Chuck Forinash, Linda Neigebauer, and Chamber of Commerce ex-officio member Mike Yost. City Council liaison Mark Saelens had previously advised he would not be able to attend. Also in attendance was Bob Fuller, city staff. Committee member Robin Dennis has previously advised she would not be able to attend.

- I. Call to order
The meeting was called to order by Chair Geltner at 8:30 AM.
- II. Approval of minutes from October 8, 2015 meeting
The minutes were approved as distributed.
- III. Wayfinding budget information
Fuller reported that Public Works Director Tim Gross said the \$6,000 that is in the current fiscal year's budget is earmarked for South Beach projects. It is not clear how much will be left after projects in that area are completed.
- IV. Wayfinding spreadsheets
 - a. Re: South Beach marina Wayfinding Map, a discussion ensued regarding the current location. Forinash commented that it was not the optimum placement in his opinion. Geltner said he would have a look and comment at the next meeting.
 - b. Neigebauer said the "Public Restrooms" sign at the Nye Beach turnaround is misspelled, the "public" is missing an "L". Fuller said he will ask Eastman to have a look.
 - c. A discussion ensued regarding the Wayfinding Map's indication of a mixed-use path just south of Agate Beach State Park parking lot, parallel to NW 25th St. This appears to be incorrect, per Forinash there is no path here.
 - d. The center bolt hole in the Wayfinding Map needs to be moved about 1 inch up or dispensed with. Currently it obscures an important area of icons. It was mentioned that it might be useful to note the bolt holes in the design of the map rather than leave it up to installer.
 - e. Map edits: Spencer will be working with Eastman on another project and will discuss the "You Are Here" decals.
 - f. **A motion was made and passed to request City Manager approach the Oregon Coast Aquarium regarding installing a Wayfinding Map on the north wall of the aquarium, inside at the exit area. This will be added to Map Installations spreadsheet.**

- g. **A motion was made and passed to recommend adding Safe Haven Hill to the list of Wayfinding Map installations. This will be added to Map Installations spreadsheet.**
 - h. The committee requested an additional spreadsheet be created for “District Welcome” signs. Also would like an inventory of where they are.
 - i. There was a discussion of possibly moving the “Welcome to South Beach” sign that is under the bridge.
 - j. The committee asked that inquiry be made as to whether they could have input into the South Beach projects’ wayfinding signage process. Fuller will ask the Public Works Director and report next meeting.
- V. Status of motion from last meeting re: downloadable map on city website
This motion was forwarded to City Manager; there has been no response as of this date.
- VI. Discussion of joint meeting with Bike/Ped Committee
Geltner said the next meeting is Nov. 10th. This is on their agenda. Geltner asked Forinash to act as the representative for the Wayfinding Committee since he is a member of the Bike/Ped Committee. Forinash agreed.
- VII. Public comments: None
- VIII. Committee comments
 - a. Neigebauer said she has approached the News-Times about membership on the committee.
 - b. Geltner said he talked to Lazerquick and News-Times about the downloadable map concept. They both advised it would be useful.
 - c. **A motion was made and passed to recommend adding a generic bike map icon for Bike Newport in the map key and on the map itself.** (This is a private business but is the sole source for bike repairs and extensive bike inventory, however a generic bicycle wheel icon would be appropriate.)
 - d. Ken Spencer will have a revised printout by next meeting.
 - e. Next meeting date is December 3rd.
- IX. Develop next agenda
 - a. On-going discussion of map creation
 - b. Review spreadsheets
 - c. Status of motions
- X. Adjourned at 9:50 AM.